



Human Development Foundation

100 / 11 Kae-ha Klong Toey 4, Klong Toey Bangkok 10110, Thailand

Email: sponsorship@mercycentre.org

Sponsoring Mercy Centre Child

I would like to sponsor the following level for _____ (number of) child/children.

(please check one)

<input type="radio"/> Level	Baht	USD	GBP	EUR	AUD
<input type="radio"/> Education	10,000	310	235	280	480
<input type="radio"/> Education + housing	30,000	910	700	834	1,430
<input type="radio"/> Education + housing + food + health care	65,000	1,970	1,512	1,806	3,095
<input type="radio"/> Total caring	95,000	2,880	2,210	2,640	4,525

Name

Address

City

Province/State

Country

Zip/Postal Code

Email

Phone (With Country Code)

Payment options (please check one):

- One-time payment
 Monthly payment

If you wish to pay for your annual sponsorship by monthly contributions, indicate the amount/month here:

Method of payment (please check one):

- Bank Transfer Wire Transfer

Account Information:

Account Name: Human Development Foundation
Savings Acct. #958-2-04735-4
Branch: Vibulthani Tower
Bank's Name: TMB Thanachart Bank Public Company Limited
Swift Code: TMBKTHBK

Note: Please inform us when you make a wire or bank transfer at sponsorship@mercycentre.org with your name, address, and donation amount. This information will allow us to identify and acknowledge your gift with a receipt and thank you letter.

Please mail this form to the address sponsorship@mercycentre.org

Feel free to contact us for more information.

We stand together with the poor.



Child Sponsor Visitation Request Form

SPONSOR INFORMATION: Please complete each section of the form

Please fill form online : [Child Sponsor Visitation Request Form](#) or

Full Name:			
Thai ID or Passport Number:			
Contact Number with country code:		Signed sponsor Policy	YES / NO
Email Address:			
CHILD INFORMATION			

Child's Full Name or

Child's Nick Name

VISITATION DETAILS

When do you want to visit?

Do you intend to take the child outside the facility?

YES / NO

Additional Information:

Declaration:

I, _____ hereby request permission to visit my sponsored child, at Mercy Centre I understand and agree to abide by all the organization's visitation policies and guidelines, as well as the terms and conditions specified in the sponsorship policy.

I acknowledge that this visitation request is subject to approval, and I will coordinate with the organization to schedule the visit. I also confirm that the information provided in this form is accurate and complete to the best of my knowledge.

Sponsor's Signature: _____ **Date:** _____

Please submit this completed form to the Sponsorship Department for review and approval.

Please mail this form to the address sponsorship@mercycentre.org

Mercy Centre Sponsorship Policy



The Mercy Centre extends its heartfelt appreciation to all our sponsors; your love and support are integral to our mission. However, we also bear a profound responsibility to safeguard and care for our children. We are proud to maintain an impeccable record of child safety, and our primary aim is to ensure this continues. In response to recent inquiries from sponsors regarding communication and visits with their sponsored child, we are providing this policy to clarify our guidelines.

1. Gifts from Sponsors to Sponsored Children

- a. Should sponsors wish to send a gift for any occasion to their sponsored child, please mail it to the following address:

HDF Mercy Centre
Sponsorship Department (Child's name)
100/11 Kae-ha Klong Toey 4, Klong Toey
Bangkok 10110
Thailand

- b. Please do not use "Cash on Delivery" for any shipments, including postage or taxes. The Mercy Centre cannot cover cash on delivery expenses.
- c. The total value of gifts should not exceed Thai Baht 3,000.
- d. Upon receiving a gift, our Sponsorship staff will unpack it and inform the sponsor when the gift is delivered to the child.
- e. If you have specific questions about gifts, please contact the Sponsorship Department.

2. Visiting Sponsored Children at the Mercy Centre Facility

- a. All visits to your sponsored child must be coordinated with the Sponsorship Department at least seven (7) working days in advance. Please provide the requested visit date and completed 'Sponsor visitation form.'
- b. A Mercy Centre staff member will be present during all visits to children at our facility.
- c. Sponsors bringing gifts for their sponsored child must adhere to the maximum value specified in Paragraph 1.c above. All gifts will be reviewed by a member of the Mercy Sponsorship Staff before being presented to the child.

3. Sending Money, Gifts, or Other Items

- a. Do not send money, gifts, or any other items directly to your sponsored child. Gifts must be sent/given as outlined in Paragraphs 1 and 2 above.
- b. All monetary donations/sponsorship payments should be sent to the HDF Mercy Centre Account. Donors, please provide evidence of the payment deposit to the Sponsorship Department.

4. Taking Sponsored Children Outside the Mercy Centre Facility

- a. For visits that involve taking your sponsored child outside the Mercy Centre facility, please coordinate with the Sponsorship Department at least seven working days in advance and provide the date and reason for the outing.

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- b. All requests to take a sponsored child outside the Mercy Centre facility will be assessed on a case-by-case basis.
- c. If approved, a Mercy Centre staff member will accompany the sponsor and child during the outing.
- d. Any items or provisions provided by the sponsor during the outside visit (e.g., food, snacks, entertainment, gifts) must be distributed equally among all children and staff accompanying the sponsor.

5. Communication with Sponsored Children

- a. For the safety and protection of both sponsors and sponsored children, sponsors are not allowed to have unmonitored contact with their sponsored child.
- b. If a sponsored child initiates contact directly, please promptly notify the Sponsorship Department.
- c. Letters may always be mailed to the sponsored child using the address format in Paragraph 1 above.
- d. If sponsors wish to communicate with their sponsored child via telephone call, email, video chat, or other forms of social media, they must coordinate with the Sponsorship Department, who will oversee and monitor the communication.

The Mercy Centre deeply values the support of our sponsors, enabling us to care for the children entrusted to us. We kindly request your understanding that, for the safety and protection of our children, any sponsor not adhering to this policy will forfeit their eligibility to sponsor a child. We appreciate your cooperation, and if you have any questions, please do not hesitate to contact Khun Nuttinee, our point of contact, via email at sponsorship@mercycentre.org.

Best Regards,

Mrs. Usanee Janngeon

Managing Director

Human Development Foundation



In signing this policy, you acknowledge that you have read and accepted all the terms outlined in the sponsorship policy.

SIGN: _____

Full Name of Sponsor

Date ____ / ____ /2024

Initial of sponsor and date:

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